

CITY COUNCIL

001CL01A

MISSION STATEMENT

The City Council is committed to improving the overall quality of life in the City of Burbank by enhancing our neighborhoods, delivering exceptional public services, preserving and enhancing the City's economic prosperity, embracing the diversity of our citizens, and making Burbank a desirable, safe City in which to live, work and raise a family.

DESCRIPTION

The City Council serves as the elected legislative and policy-making body of the City of Burbank, enacting all laws and directing any actions necessary to provide for the general welfare of the community through appropriate programs, services, and activities. The City Council reviews and adopts the operating budget, holds public hearings to solicit advice, and hears suggestions and complaints from the public. The City Council authorizes contracts, purchases, and sales of City property, approves agreements with other governmental agencies, and appoints City commissions, boards, and committees. In addition, the City Council serves as the Burbank Redevelopment Agency, Burbank Parking Authority, Burbank Housing Authority, Youth Endowment Services (YES) Fund Board, and Public Finance Authority.

OBJECTIVES

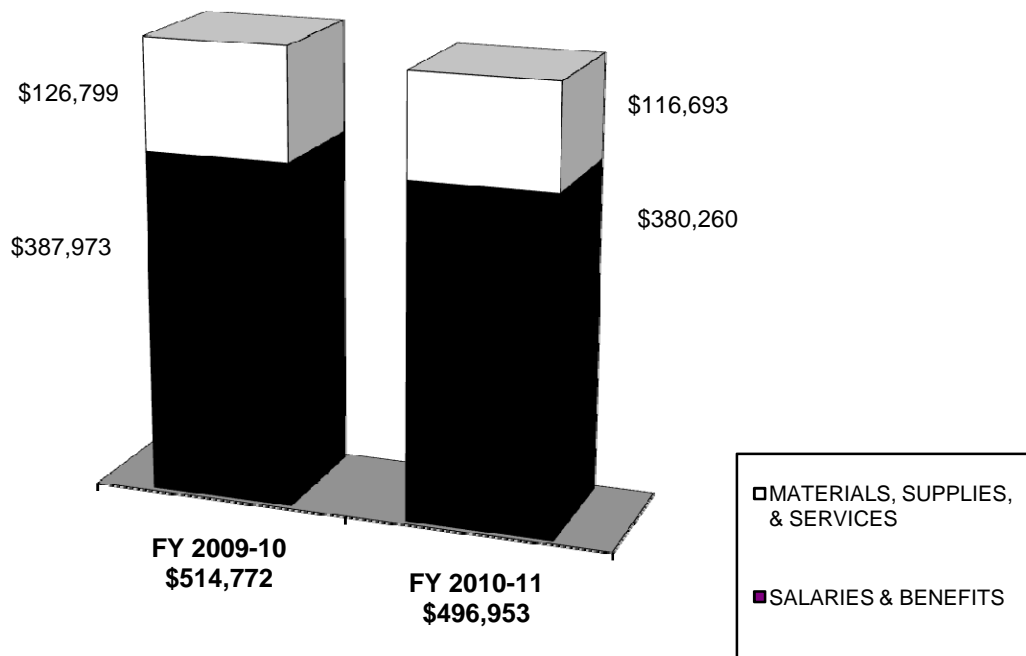
- Adopt the FY 2010-11 Citywide Goals and Objectives (Annual Work Program).
- Continue to concentrate on communication and cooperative efforts with City residents.
- Provide legislative policy directives for City programs and services.
- Represent the interests of Burbank citizens at all levels of government.
- Approve programs for the City's physical, cultural, and socio-economic development.
- Encourage cooperation among community leaders, civic groups, and citizens to resolve area-wide problems.
- Assist the Burbank Unified School District (BUSD) in improving educational services and upgrading school facilities.
- Actively participate in state and federal legislative processes.
- Promote additional senior/disabled housing projects.
- Work closely with the Southern California Area Governments (SCAG), League of California Cities, and other organizations to focus attention on problems facing local government.

DEPARTMENT SUMMARY

	EXPENDITURES 2008-09	BUDGET 2009-10	BUDGET 2010-11	CHANGE FROM PRIOR YEAR
Staff Years	2,500	2,500	2,500	
Salaries & Benefits	\$ 340,359	\$ 387,973	\$ 380,260	\$ (7,713)
Materials, Supplies, Services	134,844	126,799	116,693	(10,106)
TOTAL	\$ 475,203	\$ 514,772	\$ 496,953	\$ (17,819)

CITY COUNCIL

Department Summary



I. ANNUAL COMPENSATION (CASH) BUDGETED FOR COUNCIL MEMBERS

<u>Position</u>	<u>Annual Salary</u> <u>Account 60001</u>	<u>Monthly</u>
Mayor	\$12,900	\$1,075
Vice Mayor	\$12,900	\$1,075
Council Member	\$12,900	\$1,075
Council Member	\$12,900	\$1,075
Council Member	<u>\$12,900</u>	<u>\$1,075</u>
Total	\$64,500	\$5,376

Pursuant to State law, Council salaries can be raised 5% on January 1 of each year. Actual adjustments in recent years have varied from 0% to 5%. Voters approved a ballot measure during the April 2001 Election, which increased Council salaries by 5% for that year (FY 2000-01). During FY 2003-04, the Council passed a resolution allowing a 2.5% pay increase, which carried over into FY 2004-05. No salary increase was included for FY 2005-06. In February 2006, the City Council approved a 5% salary increase to be effective July 2006 for the 2006-07 fiscal year. The FY 2008-09 budget included a 5% increase over FY 2007-08. There were no increases to Council salaries in FY 2009-10 or FY 2010-11.

CITY COUNCIL (cont.)

Department Summary

Each Council Member's salary amount is subject to all applicable federal and state income taxes. Council Members receive \$25 for each Redevelopment Agency meeting (Council Members also serve as Redevelopment Agency Board Members). The amount paid each month varies based on the number of Agency Board meetings held and is paid from Redevelopment Agency funds. Pursuant to state law effective January 2006, the Council's car allowance has been eliminated.

In addition, the City contributes a percentage of each Council Member's salary to the Public Employees' Retirement System.

II. ANNUAL FRINGE BENEFITS BUDGETED FOR COUNCIL MEMBERS

	PERS Retirement	Medical/ Dental/Vision Insurance*	Medicare (1.45%)	Employee Assistance Program	Other Health	Life Ins.	Workers Comp	OPEB	Total
Member	\$2,386	\$13,147	\$187	\$60	\$1,988	\$145	\$130	\$206	\$18,249
Total (All Members)	\$11,930	\$65,735	\$935	\$300	\$9,940	\$725	\$650	\$1,030	\$91,245

*Individual medical/dental insurance options actually selected vary. The \$13,147 figure represents the amount budgeted. Actual annual costs may range between \$0 and \$13,147. Each Council Member also has the option of receiving an annual physical examination at a maximum cost of \$500. If utilized, it is charged to the Management Services Department's Medical Services line-item appropriation account (001.MS01A.62125).

CITY COUNCIL

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		EXPENDITURES	BUDGET	BUDGET	CHANGE FROM
		FY 2008-09	FY 2009-10	FY 2010-11	PRIOR YEAR
STAFF YEARS		2.500	2.500	2.500	
SALARIES & BENEFITS					
60001	Salaries/Wages	\$ 208,688	\$ 229,780	\$ 229,780	
60012	Fringe Benefits	129,478	158,193	150,480	(7,713)
60031	Payroll Adjustment	2,193			
		340,359	387,973	380,260	(7,713)
DISCRETIONARY					
62015	BUSD Close-Up Program	\$ 14,500	\$ 20,000	\$ 17,000	\$ (3,000)
62085	Other Professional Svcs	7,500			
62300	Special Departmental Supplies	6,152	5,000	5,000	
62310	Office Supplies	4,100	5,000	5,000	
62420	Books & Periodicals	650	650	650	
62440	Office Equip Maint & Repairs	499	550	550	
62575	Boards/Comm Award Dinner	20,227	11,174	8,174	(3,000)
62700	Memberships & Dues	27,151	28,139	28,139	
62710	Travel	5,538	7,500	5,000	(2,500)
62895	Miscellaneous	8,370	8,053	7,553	(500)
NON-DISCRETIONARY					
62000	Utilities	733	750	750	
62220	Insurance	22,140	24,141	25,977	1,836
62485	F535 Comm Equip Rental	8,195	7,756	7,756	
62496	F537 Computer Equip Rental	9,089	8,086	5,144	(2,942)
		134,844	126,799	116,693	(10,106)
PROGRAM TOTAL		\$ 475,203	\$ 514,772	\$ 496,953	\$ (17,819)

CITY COUNCIL
AUTHORIZED POSITIONS

CLASSIFICATION TITLES Full Time	STAFF YEARS 2008-09	STAFF YEARS 2009-10	STAFF YEARS 2010-11	CHANGE FROM PRIOR YEAR
COMM ASSTNCE COORD	1.000	1.000	1.000	
EXECUTIVE ASSISTANT	1.000	1.000	1.000	
TOTAL FULL TIME	2.000	2.000	2.000	
Part Time	*	*	*	
EXECUTIVE ASSISTANT	0.500 (1)	0.500 (1)	0.500 (1)	
TOTAL PART TIME	0.500 (1)	0.500 (1)	0.500 (1)	
	*	*	*	
TOTAL STAFF YEARS	2.500 (3)	2.500 (3)	2.500 (3)	

* INDICATES THE NUMBER OF PERSONNEL CORRESPONDING TO THE GIVEN NUMBER OF STAFF YEARS

NOTE: Executive Assistant is a full-time position split equally between the City Council and City Manager offices.

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